

Town of Garrett Park
Ordinance 2013-01
Amended Fiscal Year 2013 Capital and Operating
Budgets
Introduced January 03, 2013

Whereas, the Garrett Park Town Council has reviewed revenues and expenditures during the first half of Fiscal Year 2013; and

Whereas, the Council has concluded that adjustments to the budgets are required to reflect changed revenue levels and modified expenditures; and

Whereas, the Council desires to allocate all available funds to the operating budget, the capital budget, or a reserve; and

Whereas, the Council recognizes the importance of maintaining budget control while retaining flexibility to meet the needs of the Town;

Now therefore be it resolved, that the Garrett Park Town Council amends the Fiscal Year 2013 Capital and Operating budgets adopted on April 9, 2012 as shown in the attached Amended Fiscal Year 2013 Capital and Operating Budgets; and

Be it further resolved, that the Council adopts the amended Operating budget at the major category (1000) level, allowing the Mayor the discretion to move funds among subcategories of any major category; and

Be it further resolved, that the Mayor shall have discretion within the remainder of the fiscal year to move up to an aggregate total of one-half of the adopted level of the Operating budget contingency to any category, provided that the Mayor shall inform the Council immediately upon taking such action, explaining the need for doing so, and shall discuss that action with the Council at the next Council meeting; and

Be it further resolved, that the Council adopts the amended Capital budget at the category (100) level, allowing the Mayor the discretion to move funds among subcategories of any category; and

Be it further resolved, that the Mayor shall have discretion within the remainder of the fiscal year to move up to an aggregate total of one-half of the adopted level of the Capital budget contingency to any category, provided that the Mayor shall inform the Council immediately upon taking such action, explaining the need for doing so, and shall discuss that action with the Council at the next Council meeting.



Town of Garrett Park

FY 2013

Operating & Capital Budget Amendments

Ordinance 2013-01

To Be Introduced

January 14, 2013

TOWN OF GARRETT PARK

Proposed FY 2013 Budget Adjustments

RECEIPTS	PROPOSED FY 2013 BUDGET Ord. 2013-01
<u>1000 - Taxes & Fees</u>	<u>\$754,365</u>
1100 -- Local Property Taxes	\$452,015
1110 -- Real Property Taxes	\$480,000
1120 -- Personal Property Taxes	(\$28,986)
Personal Property Taxes Received	\$10,000
Repayment of Prior Year Excess Receipts	(\$38,986)
1170 -- Penalties & Interest	\$500
1180 -- Homestead Tax Credit	\$500
1200 -- Local Income Taxes	\$290,000
1300 -- Other Local Taxes	\$0
1400 -- Licenses and Permits	\$12,350
<u>2000 - Intergovernmental Rev.</u>	<u>\$59,000</u>
2200 -- From State of Maryland	\$10,000
2300 -- From Montgomery County	\$49,000
<u>3000 - Services Charges</u>	<u>\$130,200</u>
3100 -- General Gov. Charges	\$200
3200 -- Municipal Refuse Collection	\$130,000
<u>4000 - Fines & Forfeitures</u>	<u>\$0</u>
<u>5000 - Miscellaneous Receipts</u>	<u>\$131,800</u>
5100 -- Investment Earnings	\$2,500
5200 -- Rents and Concessions	\$119,000
5210 -- Town Hall Rents	\$17,500
5220 -- Penn Place Rents	\$98,950
5230 -- Swimming Pool Assoc.	\$2,550
5300 -- Contributions & Donations	\$10,000
5500 -- Sale of Property	\$300
5900 -- Miscellaneous - Other	\$0
Annual Operating Receipts:	<u>\$1,075,365</u>
<u>9000 - Transfers In (Prior Year Unexpended Balance)</u>	<u>\$245,687</u>
Total Receipts:	<u>\$1,321,052</u>

TOWN OF GARRETT PARK
FY 2013 Budget Adjustments

EXPENDITURES	PROPOSED FY 2013 BUDGET Ord. 2013-01
<u>10000 - Personnel</u>	<u>\$416,630</u>
10100 -- Salaries	\$279,225
10200 -- Overtime	\$6,000
10300 -- Benefits	\$105,095
10400 -- Payroll Taxes, Etc.	\$26,310
<u>11000 - Town Administration</u>	<u>\$101,825</u>
11100 -- Elected/App. Officials	\$2,250
11200 -- Elections	\$1,400
11300 -- Archives/Public Records	\$24,500
11400 -- Gen. Admin. Expenses	\$19,050
11700 -- Professional Fees	\$45,000
11800 -- Insurance	\$8,275
11900 -- Town Admin. - Other	\$1,350
<u>12000 - Sponsorships, Etc.</u>	<u>\$5,050</u>
12100 -- Membership Dues	\$3,500
12200 -- Sponsorships	\$1,300
12300 -- Subscriptions	\$250
<u>13000 - Building & Grounds</u>	<u>\$94,250</u>
13100 -- B&G Management	\$0
13200 -- Penn Place	\$74,500
13300 -- Town Hall	\$13,750
13400 -- Maintenance Facility	\$1,500
13500 -- Community Center	\$4,500
<u>14000 - Town Services</u>	<u>\$233,100</u>
14100 -- Roads & Sidewalks	\$70,000
14200 -- Stormwater Drainage	\$500
14300 -- Municipal Refuse	\$130,000
14400 -- Arboretum	\$27,250
14500 -- Fees	\$1,600
14600 -- Parks	\$3,750
<u>16000 - Equipment M&R</u>	<u>\$14,500</u>
<u>17000 - Publication Expenses</u>	<u>\$500</u>

TOWN OF GARRETT PARK
FY 2013 Budget Adjustments

EXPENDITURES	PROPOSED FY 2013 BUDGET Ord. 2013-01
<u>18000 - Conf. & Conv.</u>	<u>\$4,500</u>
<u>19000 - Contingency</u>	<u>\$40,000</u>
<u>20000 - Int., Depr'c'n, Debt</u>	<u>\$61,625</u>
<u>21000 - Taxes/Bad Debt</u>	<u>\$4,750</u>
Total Operating Expense:	\$976,730
<u>23000 - To Capital Fund</u>	<u>\$342,322</u>
<u>25000 - Transfers</u>	<u>\$2,000</u>
Expenses: Budgeted:	\$1,321,052

TOWN OF GARRETT PARK
FY 2013 Budget Adjustments

Capital Budget

Account	Prior Years' Appropriations	FY 2013 Amended Capital Budget	Total Appropriations Revised Budget
	06/30/12	Ord. 2013-01	07/01/12
<u>23000 - CAPITAL BUDGET</u>	<u>\$226,825</u>	<u>\$342,322</u>	<u>\$569,147</u>
23100 - Capital Purchases	\$1,000	\$6,451	\$7,451
23200 - Capital Construction	\$180,359	\$327,451	\$507,810
23210 - Construction: Facilities	\$17,607	\$26,000	\$43,607
23220 - Construction: Streets & Curbs	\$5,203	\$150,000	\$155,203
23230 - Construction: Utilities	\$0	\$0	\$0
23240 - Construction: Sidewalks	\$5,743	\$100,000	\$105,743
23250 - Construction: Storm Drains	\$122,877	\$20,000	\$142,877
23260 - Construction: Parks & Rec.	\$30,380	\$30,000	\$60,380
23290 - Construction: Other	(\$1,451)	\$1,451	\$0
23300 - Arboretum Capital Expense	(\$65)	\$3,750	\$3,685
23800 - Capital Planning Expense	\$7,701	\$2,500	\$10,201
23900 - Capital Budget Contingency	\$37,830	\$2,170	\$40,000